



STUDENT TEACHING TIMECARD

MUST COMPLETE IN BLUE INK

STUDENT NAME (<i>Last, First, Middle</i>):										STUDENT ID:									
LOCAL ADDRESS (NO., STREET, APT.):										CELL PHONE:					HOME PHONE:				
CITY:			STATE:			ZIP:				EMAIL ADDRESS:									
STUDENT TEACHING PLACEMENT INFORMATION:										SEMESTER ENROLLED IN:									
GRADE LEVEL(S): _____ CONTENT AREA: _____										☐ Fall ☐ Spring Year: _____									
DISTRICT: _____										SCHOOL(S): _____									
MENTOR TEACHER NAME: _____										UNIVERSITY SUPERVISOR NAME: _____									

Must complete in blue ink.	RECORD ALL DAYS WORKED ONCE STUDENTS START: 75 Days/15 Weeks is the minimum required by the state. Student teachers: In blue ink each day, put the date if you are present or an "X" to indicate an absence. For school holidays, write which holiday in the square. Missing half a day equals an absence. Cooperating teachers: each Friday, initial at the bottom of that week to verify the student teacher's attendance.																			
	Example:	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18	Extra Days Worked
Monday	8/6																			
Tuesday	8/7																			
Wednesday	8/8																			
Thursday	X																			
Friday	8/10																			
Total days present this week	4																			
Cooperating Teacher's Initials	WN																			

This side is to be filled out by University of Arizona Faculty.

Supervisor Classroom Observations	
Date	Supervisor Initials

Supervisor/Cooperating Teacher/ Student Teacher Conferences		
	Date	Supervisor Initials
Midterm		
Final		

University Seminars	
Date	Major Professor Initials

Student Teaching Dates	
	Supervisor Initials
Beginning Date: _____	
Ending Date: _____ (Must be a minimum of 75 teaching days)	

Required for All Student Teachers		
	Date	Director Office of Field Experience Initials
Student Teacher Professional Development Conference, Part I		
Student Teacher Professional Development Conference, Part II		
Career Advisement Session		

<i>Portfolio Grade:</i>	<i>PASS</i>	<i>FAIL</i>	<i>Final Student Teaching Grade:</i>	<i>PASS</i>	<i>FAIL</i>
-------------------------	-------------	-------------	--------------------------------------	-------------	-------------

Sign at the end of the student teaching semester to certify the information on this card is true and accurate:

Teacher Candidate _____

Date: _____

Supervising Practitioner _____

Date: _____

University Supervisor _____

Date: _____